

## REGULATIONS FOR QUEENS LANE PARKING LOT

**Important Note:** There are only 59 parking spaces for 172 units in the Colonial Village III parking lot at Queens Lane. **Each unit is entitled to one parking sticker, and parking is available only a first-come, first-served basis. There is no guarantee that any resident will find an open spot in the parking lot at any given time.** Particularly late at night, residents may find it necessary to park on the street or make other arrangements for parking their car. For the same reason, these parking regulations are strictly enforced, and any car lacking a current, valid parking sticker will be towed without warning.

1). Any vehicle owned and/or driven by a Colonial Village III unit owner or tenant that is parked in the Queens Lane parking **must be registered with the Association and display the required parking permit** on the rear windshield on the driver's side of the vehicle. (*Only in cars without a fixed rear windshield (e.g., Jeeps, convertibles) may the parking permit be affixed to the front windshield on the passenger's side.*) Vehicles must be parked in conformity with these regulations and Arlington County law. (New unit owners and tenants must register their vehicles through the Management Agent.)

**NOTE: THE COLONIAL VILLAGE III PARKING PERMIT DOES NOT REPLACE THE ZONE 4 PARKING STICKER REQUIRED BY ARLINGTON COUNTY TO PARK ON THE STREETS.**

2). Each unit is assigned **ONE** parking permit, which must be affixed to the vehicle being registered to that unit. Parking permits will be issued annually upon presentation in person of a copy of valid vehicle registration, along with the Parking Permit Application to the Management Office located at 1903 N. Key Boulevard. (Tenants must have a current lease on file to receive a parking permit.) Permits **may not** be transferred to third parties.

3). Each permit will show the expiration date of the permit and the license number of the car for which it has been issued. Permits are to be affixed **permanently** using the adhesive on the front of the permit. **Permits affixed with tape or placed on the dashboard or rear deck of a vehicle will be considered in violation of the parking rules and subject to towing. PLEASE remove the old permit before affixing the new one.**

4). A parking permit application, a copy of the regulations and an expiration notice are delivered to each unit doorway in the spring of each year. This is the only reminder of expiration that will be furnished to unit owners and tenants.

5). It is the responsibility of the permit recipient to note the expiration date printed on the permit. If a permit expires, the vehicle to which it is affixed will become subject to towing immediately. There will not be any prior notification of expiration from CVIII stickers beyond the annual distribution of new parking applications and regulations.

6). No one may not park on the parking meter in the Queens Lane parking lot without feeding it.

Vehicles are subject to being towed when found with an expired meter Permit holders are responsible for advising visitors or service personnel of the parking regulations.

7). Vehicles will be towed if they have a license plate, registration and/or state inspection sticker that has expired *for more than 90 days, even if it exhibits a current CVIII parking permit.*

8). A vehicle deemed by management to be a junk or derelict vehicle (e.g., possessing one or more flat tires and/or has not been moved for an extended period of time) is subject to towing and storage at vehicle owner's expense, *regardless of whether it exhibits a current CVIII parking permit.* The permit holder will be notified of the proposed action by first-class mail sent to the address listed on the parking application 30 days in advance of towing.

9). Campers, equipment, trailers, mobile homes, boats and oversized vehicles are prohibited from Queens Lane parking lot. All vehicles must be of a size to fit within the perimeters of the marked parking spaces without risking damage or inhibiting access to adjacent cars.

10). No vehicle repair or maintenance is permitted in the parking areas. Drainage of any automobile fluids is prohibited in the parking areas.

11). The washing of cars in driveways or parking areas or on any part of the property is prohibited.

12). Parking violations include:

1. Double or stacked parking.
2. Parking in the middle of any roadway
3. Any vehicle left unattended in a fire lane.
4. Any vehicle occupying more than one space.
5. Parking on grounds other than the pavement designated for parking.

13). A motorcycle sharing a parking space with another vehicle constitutes double or stacked parking and is not permitted. (Motorcycles are only to be parked in areas designated for motorcycles.)

14). Noncompliance with these regulations subjects violator to towing **WITHOUT NOTICE** at the vehicle owner's risk and expense, ticketing by Arlington County Police, assessment by Board and revocation of parking permit.

15). These amended rules will be enforced beginning June 1, 2006. Until that time, the previous rules and regulations remain in force.

16). Owners who lease their units are responsible for ensuring that their tenants and prospective tenants sign a lease addendum incorporating the current year parking regulations.

17). Any special parking arrangements (i.e. parking for individuals with disabilities) will be considered by the Management on a case-by-case basis.

18). Parking permits will be revoked if an owner is more than 45 days delinquent in paying condominium or other fees.

19). The Queens Lane parking lot is patrolled on a daily basis and towing is enforced 24 hours a day.

**2009-2010 PARKING PERMIT APPLICATION**

**Colonial Village (Village III), A Condominium**

**For Parking Lot at Queens Lane.**

For Office Use Only: /i/ \_\_\_\_\_

CMI PUL only # \_\_\_\_\_

Permit issued # \_\_\_\_\_

Prior VOIDED # \_\_\_\_\_

Current Lease \_\_\_ or Owner \_\_\_\_\_

Please complete and return this Permit Application and Unit Owner Information Form to the Site Office, 1903 N. Key Boulevard, Arlington, Virginia 22201, (703) 525-5557 in order to receive the new Colonial Village III parking permit.

**PRINT CLEARLY**

Name of Applicant: \_\_\_\_\_

Unit Address: \_\_\_\_\_ Unit # \_\_\_\_\_

Telephone #: \_\_\_\_\_ (evening) \_\_\_\_\_ (day)

Are you an owner or a tenant? Owner \_\_\_ Tenant \_\_\_ (If you are a tenant, fill out the following section.)

All Tenants Must Provide The Following Information:

(NOTE: Tenants must furnish a copy of the current lease (or addendum) for the Office file **prior** to issuance of the Parking Permit.)

Unit Owner/Rental Agent Contact : \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone #'s \_\_\_\_\_ (eve) \_\_\_\_\_ (day)

Vehicle Information (Please PRINT clearly):

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_

License #: \_\_\_\_\_ State: \_\_\_\_\_ Expires: \_\_\_\_\_

**I CERTIFY THAT I HAVE READ AND WILL ABIDE BY THE PARKING REGULATIONS OF COLONIAL VILLAGE (VILLAGE III), A CONDOMINIUM.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

CVIII Address \_\_\_\_\_ Unit No.# \_\_\_\_\_

**UNIT OWNER INFORMATION FORM**

Please provide the information requested below in order to allow management personnel to most effectively assist you in times of emergency and to administer properly the Pet Regulations:

Is your vehicle equipped with an alarm? YES \_\_\_ NO \_\_\_

If yes, please provide a contact name & phone number in case of false alarm \_\_\_\_\_

\* Is your unit equipped with an alarm system? \* YES \_\_\_ NO \_\_\_

\* Is it connected to the police? YES \_\_\_ NO \_\_\_

If no, please provide a contact name & phone number in case of false alarms: \_\_\_\_\_

\* Do you own a pet? YES \_\_\_ NO \_\_\_