

# *CVIII NEWSLETTER*

Summer 2011, Volume 20, Issue 2

Management Office 703-525-5557  
www.colonialvillageiii.com

## *CVIII's 2011 Annual Meeting*

CVIII's 2011 Annual Meeting is scheduled to take place on Monday, 17 October 2011, at 7:00 pm in the Conference Room in the Management Office at 1903 Key Boulevard. Please attend! CVIII's 2011 budget will be discussed at this meeting. This year there is one vacancy on the Board. It is for a three-year term. If you are interested in serving on the Board, please contact Chuck Vaughan, our General Manager, for additional information. A proxy form for the election for the vacancy on the Board will be sent to unit owners three weeks before this year's Annual Meeting. If you cannot attend, please return the proxy form. CVIII must have a quorum of twenty-five percent of the common element interest in ownership represented in person or by proxy to conduct business at its Annual Meetings.

## *Update on 2011 Infrastructure Projects*

**Building One:** Masonry renovations have been completed at Building One (1721, 1725, 1729, 1733 and 1737 Queens Lane). The Board thanks residents for their patience during this project. **Chimneys:** A structural engineer has surveyed CVIII's chimneys, which are used to vent combustion gases from hot water heaters, and found that three (1821 N. Rhodes, 1728 Queens Lane and 1809 Queens Lane) are structurally unsound and should be dismantled to a stable level and then rebuilt to the height required by the Arlington County Building Code. The chimney behind 1729 Queens Lane needs comparatively minor repairs. The Board has decided to rebuild these chimneys this fall because the chimney behind 1821 N. Rhodes St. is very unstable and the cost savings from doing all four chimneys at the same time. CVIII's property manager is soliciting proposals for this work, and the Board expects to choose a contractor at its September meeting. Notices will be posted when starting dates and other details have been determined. **Meter Stacks:** The meter stacks serving 1721, 1725, 1801, 1805, and 1817 Queens Lane will be replaced during the last week of August. Meter stacks are metal boxes mounted on exterior walls that contain the electric meters and main unit circuit breakers for units and common element electrical systems in each building. This is the second phase of CVIII's program to replace its meter stacks based on the recommendations of an electrical engineering firm. **Sidewalks and Steps:** Portugal Construction Company has been awarded a contract to replace damaged and poorly aligned sections of sidewalks and concrete steps this fall. **Parking Lot:** Repairing damaged asphalt in CVIII's parking lot is planned for this fall. Cracks in its surface will be sealed with hot tar, and a fresh coat of sealant may be applied to the entire parking lot surface. The parking lot may have to be empty to do this work, so please watch for notices in case you have to park elsewhere on the day this project is being done.

## *Replacement Windows*

Representatives of three window installation companies made presentations at a 16 July 2011 meeting on replacement windows that met Arlington County Historic Affairs and Landmark Review Board (HALRB) guidelines for Colonial Village. Twenty-eight residents attended this meeting and another twenty-two expressed interest in these windows via email. All three companies have been asked to submit proposals with prices based on the total number of windows ordered by Colonial Village unit owners. Twelve residents have volunteered to serve on a committee that would select one of these installers as a preferred vendor. A fourth vendor, Hodges, was asked and agreed to submit a proposal for consideration by this committee. Information about the preferred vendor's window and pricing will be sent to CVIII unit owners after this company has been chosen.

## *Landscaping*

CVIII's current lawn service contractor isn't working out, so the Board has decided to put the 2012 lawn service contract back out for bid. The Board has decided to plant five or more Black Gum Trees just east of the trees adjacent to the stream in the 1800 block of Rhodes St. Black Gums are a native species. They are prized for their red and orange fall colors.

## *Concierge Service*

Associa, the parent company of CVIII's property management company, Legum & Norman, is offering *Associerge*, a free concierge service to CVIII owners and residents. *Associerge* services include:

- Automobiles: Arrange service appointments, cleaning and detailing.
- Travel Arrangements: Air travel, ground transportation, car rental reservations access to city specific information when you travel.
- Personal Shopping: Gift ideas, comparisons, shopping, wrapping and delivery.
- Calendar Management: Set appointments/cancel appointments keep up with personal calendars, correspondence, birthdays, important dates.
- Information Management: Movie times, sports scores, stock quotes, and weather condition updates.
- Clothing: Make arrangements for dry cleaning, laundry, tailoring and mending.
- Entertaining and Dining: Event, show and concert tickets, dinner reservations, golf tee times, and tennis court times.

You can learn more about *Associerge* by visiting [www.associerge.com](http://www.associerge.com) or calling 1-800-560-9015. If you use this service, let the Board know about your experience at [colonialvillageiii@hotmail.com](mailto:colonialvillageiii@hotmail.com), and we will pass this information on to the rest of CVIII's owners and residents.

## *Credit Card Option Now Available to Pay Assessments*

Community Association Banc, the firm Legum & Norman recently began using to process our condo fees, will now accept credit cards to pay assessments. This is in addition to direct debiting, coupons, and on-line bank and bill payer services. You can go to [www.legumnorman.com](http://www.legumnorman.com) for additional information on any of these options. You can also download the appropriate forms to set up direct debiting at [www.legumnorman.com](http://www.legumnorman.com). You can also contact the management office at 703-525-5557 for assistance.

### **CVIII's Board of Directors**

Kevin Haley, President  
Amanda Hunt, Vice President  
Larry Poe, Treasurer  
Dennis Gerrity, Secretary  
Laura Hagg, Member at Large

CVIII's website is  
[www.colonialvillageiii.com](http://www.colonialvillageiii.com)  
Email the Board directly at  
[colonialvillageiii@hotmail.com](mailto:colonialvillageiii@hotmail.com)

### **CVIII's Property Management Office**

Chuck Vaughan, General Manager  
Sonya Rainey, Assistant Manager  
Amanda Bright, Office Administrator  
Stan Kiman, Maintenance Engineer

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Office Hours:  
8:30 A.M. to 5:30 P.M. Monday, Wednesday,  
Thursday;  
8:30 A.M. to 7:00 P.M. on Tuesday  
8:30 A.M. to 1:00 P.M. on Friday